

## Lee Public Library Community Center Building Committee

### July 11, 2013 Meeting Minutes

Committee Members present: Charles Cox, Thomas Dolan, Tobin Farwell, Lou Ann Griswold, Leslie Martin, Katrinka Pellecchia, Zachary Smith, Sharon Taylor Others present: Carole Dennis, David Cedarholm

The meeting was called to order at 7 p.m.

Thomas Dolan moved and Leslie Martin seconded that the June 27 minutes be accepted as amended.

Carol Dennis expressed concern that the meeting had not been posted. Sharon stated the public notice was posted at the town hall and the library. Some believed it had to be posted on the town website as well.

Katrinka reported that the Selectmen approved in a 2 to 1 vote that the building Committee proceed with Dennis Mires' architectural services up to \$15,000 to be expended from the Library Community Center capital reserve fund.

Discussion followed regarding Mr. Mires proposal. He will be invited back to the next meeting, July 25 and the members of the building committee will present him with questions regarding the ability to incorporate any needed changes.

The access to the library community center site was discussed and the need to involve the Department of Transportation at an early point. An entrance from the Lee Hill Road was also discussed. Tobin felt there was enough room to have an entrance. It could provide a view of the fields and have the added advantage of not involving NHDOT. A sidewalk could be added which would increase walkability. Chuck Cox reminded all if the Bricker property comes up for sale that could also be considered for access. It was agreed that two scenarios could be developed one with access from Route 155; the other from Lee Hill Road.

At this point Carole Dennis noted it was not correct form to have two selectpersons present during a public meeting, and could be considered unethical. She stated that she is the liaison to the building committee. She offered to leave at this point. David Cedarholm left the meeting.

The question arose again whether the meeting had been publicly posted, and Sharon Taylor said she posted the agenda both at the library and at the town hall. Katrinka Pellecchia said that through an oversight, it did not get posted to the town website.

Members agreed it is important to share all information with the public via posting the minutes on the website and other methods deemed helpful.

Because of the uncertainty on whether there was enough posting regarding the meeting, the formalizing of roles will take place at the next meeting. Tom Dolan volunteered to take minutes, starting at the next

meeting; his offer was accepted. Carol Dennis stated minutes should be made available within five business days.

Katrinka will meet with the town administrator to discuss committee procedures.

The timeline shared at the last meeting was looked at and all agreed the NHDOT contact could be moved to August. Copies of the timeline were given to the two guests. The amount to be completed by August seemed ambitious since three committee members will be away. Working on a very small operating budget was also discussed. Revisions of the timeline will continue at the next meeting.

Katrinka asked Leslie Martin to go over possible building grants. The grant possibilities were compiled by Mary Woodward. Leslie agreed.

The next meeting will take place Thursday, July 25, 7 p.m. at the library.

The meeting adjourned at 8:30.